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2<sup>nd</sup> Annual International Congress and Exhibition

29–30 May, 2019, Moscow

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SYNGAS NITROGEN RUSSIA AND CIS



## DELEGATE'S REMINDER Congress and Exhibition «Syngas Nitrogen Russia and CIS» 29 – 30 May, Moscow

Dear Delegate,

We are delighted to confirm your registration to the 2<sup>nd</sup> Congress and exhibition  
“Syngas Nitrogen Russia and CIS”.

Please review the information below **carefully** and **confirm** receipt of this document.

There will be simultaneous translation organized during the event. You can find a **translation equipment set** at the assistant desk near the registration area. **IMPORTANT! The equipment MUST be returned to the assistant** at the end of each day of the event.

We shall send you a link to **view** and **download** Congress presentations **post-event in 7 days**.

### SCHEDULE

May 29 <sup>th</sup> , Wednesday	Start	End
Registration	08:00	08:50
Start of Session 1	<b>08:50 sharp</b>	
Congress and Exhibition activities	09:00	18:45
The Gala – dinner *	19:00	
May 30 <sup>th</sup> , Thursday	Start	End
Registration	08:30	09:30
Congress and Exhibition activities	09:30	18:00
Close of Day Two	18:00	

### “Syngas Nitrogen Russia and CIS” 29 – 30 May, Moscow

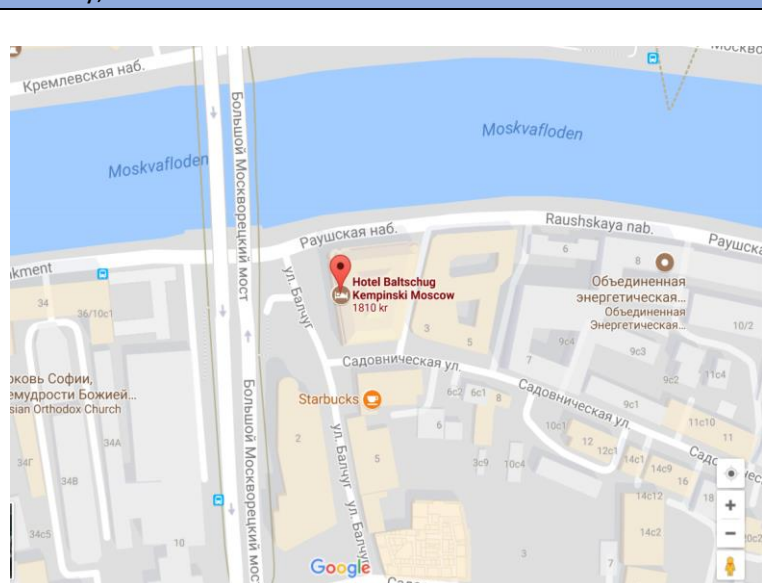


**VENUE:**

**Baltschug Kempinski Hotel, 2 Floor**

Address: Moscow, 1, Baltschug

Tel.: +7 495 287 2000



**PARKING**

Moscow parking – the city parking in Sadovnicheskaya and Bolotnaya Ploshchad: 60 RUB per first 60 Min, 100 RUB per

	each following hour, payment via the mobile app Moscow parking or parking meter. Unified contact centre +7 495 539 54 54, 3210 (free for Beeline, MTS, Megafon andTele2). <a href="http://www.parking.mos.ru">www.parking.mos.ru</a>
<b>DRESSCODE</b>	Gently remind you that official dress code is obligatory.
<b>BUSINESS TRIP AND PAYMENT DOCUMENTS</b>	You can receive them on 29 – 30 May (excluding morning registration timeframe).
<b>YOUR BADGE</b>	Each delegate will receive a badge upon registration. Please note it is an admission requirement to <b>wear your badge</b> at all times during the event. <b>Badge is your official pass to the Forum area to be checked by event's Security.</b>
<b>INTERNET ACCESS</b>	There is a free Wi-Fi Internet access available at the venue to all event participants. According to the legal requirements, registration is necessary: for hotel guests – by hotel room and second name, other guests should submit a telephone number to receive an SMS with access code.
<b>GALA DINNER</b>	Will start upon completion of the Congress programme on May 29 <sup>th</sup> at 7 pm in Atrium hall. Please note it is an admission requirement to <b>wear your badge</b> at all times during the event. <b>Badge is your official pass to the Dinner area</b> <b>By-invitation only participation. Contact the organiser to learn about participation terms and conditions</b>

#### ORGANISERS' CONTACT DETAILS

**Important!** Local mobile phones of the project team will be available on **29-30 May only**. At any other time, please contact **Vostock Capital office** by + 44 207 394 30 90 (London), email: [events@vostockcapital.com](mailto:events@vostockcapital.com).

Contact Vostock Capital managers for any inquiries:	
<b>Ekaterina Chernomyrdina</b> , Logistics Manager, general issues: hotel accommodation, exhibition, payment documents, business trip documents	+ 7 919 845 10 70
<b>Milana Stavnaya</b> , Conference Producer (VIP guests, speakers, presentation content, session time specifications, session moderators)	+ 7 905 209 98 83
<b>Maria Dyachkova</b> , Key account manager, organization of business meetings	+ 7 921 300 2020
<b>Alexandra Zhdanovich</b> , Key account manager, organization of business meetings	+ 7 911 011 5128
<b>Veronica Udina</b> , Key account manager, organization of business meetings	+ 7 922 639 1008
<b>Elena Kail</b> , marketing manager, organization of business meetings	+ 7 932 304 2854

USEFUL CONTACTS	
<b>TAXI</b>	1. Maxim taxi +7 (495) 505–55–55 2. Yandex taxi, <a href="http://www.taxi.yandex.ru">www.taxi.yandex.ru</a>

Please print this reminder and keep a copy with you during the event.

**WE STRONGLY URGE YOU TO CONFIRM RECEIPT OF THIS DOCUMENT.**

Thank you for cooperation!

Kind Regards,  
**Vostock Capital team**